

### **OPAL language courses**

You may apply for a 50% reimbursement of the course fee (excluding exam fee) upon submission of the certificate of successful completion in Trinity Term.

It is your responsibility to have your reimbursement application form authorised by the Senior Tutor before the start of your course. You should then submit your authorised application form, together with a copy of your certificate of completion, to the Finance Bursar's PA by **Friday of week 5 in Trinity Term**.

Please note, if certificates for your course are issued after that date please make a note of this in your application and submit your form by the deadline date. Your reimbursement can then be agreed subject to receipt of your certificate when this is available.

### **LASR (Languages for Study and Research) courses**

If the course applied for is needed for study or research purposes, graduate students may make a **priority application** to their department to pay the registration fee. Ask your supervisor who is the authorised signatory in your department. Authorised priority applications must be submitted to the Language Centre by **15 October**.

See more information about Language Centre courses at:

<http://www.lang.ox.ac.uk/>