

## **Wadham Student Support Funds: Vacation Residence Grant Form 2015-2016**

### **Who Qualifies?**

Undergraduates who have academic reasons for being in Oxford during the vacation. (Students reading for their second B.M. and those taking the Postgraduate Certificate in Education are classified as graduates and are therefore not eligible.)

### **Qualifying Dates**

Students can apply only for days in which they stay in Oxford overnight. These days must lie within the period starting with the Sunday of Ninth week and ending with the last Wednesday before Michaelmas Full Term or the last Thursday before Hilary or Trinity Full Term. Grants are paid for a qualifying period of up to 14 days. Days in excess of 14 days MAY be paid if funds allow.

### **Amount of Grants**

All students who request vacation residence for academic reasons will receive £13.50 per night for a maximum of 14 nights.

Overseas students will, as at present, be entitled to vacation residence in College if they are unable to return home, and will be eligible for a grant of £13.50 per night for a maximum of 14 nights, in line with the College's expectation that all students will devote at least two weeks of each vacation to academic work.

Students applying for the £13.50 per night payment are required to have a statement of academic support from a Tutor.

### **How to Apply**

After the relevant vacation the "Wadham Student Support Funds: Vacation Residence Grant Form" should be completed. The forms are available from outside the Finance Bursar's Secretary's Office on the ground floor of the Bursary Building or from the College website under "Student Life", "Student Finance". Students must complete section A and B and then give the form to their tutor or college advisor who should complete section C. The form should then be returned to the Accommodation Manager via the Lodge. The closing date for applications is Saturday of Second Week in the term following the relevant vacation.

**Wadham Student Support Funds:  
Vacation Residence Grant Claim Form 2015-2016**

**Section A: Personal Details**

**1. Name:**

**2. Term and Year of Application:**

**3. Course:**

**4. Year of Course: (e.g. 1<sup>st</sup>)**

**Section B: Application for a Grant**

**1. Reason for staying in Oxford:**

**2. Number of days stayed in Oxford in the vacation:**

**3. Dates of the stay in Oxford:**

I confirm that I stayed in Oxford for the reasons and duration stated in Section B and I am entitled to claim for the Vacation Residence Grant.

Signature:

Date

**Section C: College Tutor/Advisor Comment**

1. Comment on the worthiness of this application:

I confirm that the Student was undertaking academic work in Oxford for the duration claimed in Section B.

Signature:

Date

PLEASE RETURN THE COMPLETED FORM TO THE ACCOMMODATION OFFICER VIA THE LODGE

**For Office Use Only:**

Grant approved:  Yes  No

Grant given: £

Signature:

Date: